



Sonoma Online NA Business Meeting
April 24, 2022

Sonoma Online NA Business Meeting Attendees:

X = in attendance

Attendance not recorded in these notes on this business meeting April 24 2022.

General Group Positions	Name	Date Position Started
Treasurer	Kelly	3/15/2020
GSR	Chelie	8/29/2021
Secretary	Kelly (temp)	8/29/2021

Noon Meetings									
Secretary				Co-Host			Literature		
DAY	(X)	Name	Date position Started	(x)	Name	Date Position Started	(x)	Name	Date Position Started
MON					Jonathan C.	6/14/2021		Byron	9/27/2021
TUE		L.A	9/21/2021		Hunter	1/25/2022		Amy S	11/9/2021
WED		Vivan	12/29/2021		Gudelia	12/29/2021		Jonathan C	
THU		Erica	9/21/2021		Alan	2/27/2022			
FRI		Monica	10/1/2021		Jimmy B	2/27/2022			
SUN 10am		Kathy K	10/31/2021		Tracy L	1/23/2022		William E	12/19/2021

Secretary				Co-Host			Literature		
DAY	(x)	Name	Date Position Started	(x)	Name	Date Position Started	(x)	Name	Date Position Started
MON		Christina	10-18-2021		BK	10/18/2021		Vivan	12/1/2021
TUE		Mike C	8/25/2021		Vivan	10/5/2021		Steve	
WED		Mike D	10/6/2021		Kathy R	9/1/2021		Jasen	
THU		Hana M	12/9/2021		Kathy K	12/9/2021		Jasen	
FRI		William E	3/4/2022		Dana G	12/10/2021		Monica	8/20/2021
SAT		Mike D	10/30/2021		BK	11/20/2021			
SUN		Mendel	2/20/2022		BK	10/31/2021		Mike D	10/31/2021

Others in Attendance:

Treasurer Report: We did not make a donation to area last month because we did not hold our business meeting, hence why the balance is higher than average.

Treasures Report	
Total in EB Bank Account (Sources Venmo & PayPal)	\$425.04
Zoom fees to be paid for this period is \$44.97. Bank Fee of \$6.00	\$50.97
Other Expenses:	\$0.00
Prudent Reserve	\$100.00
Total available funds for contribution to Area	\$274.07
Motion to contribute available funds to SCFNA (Y/N)	YES



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GSR Report:

See Report online at: <https://sonomaonlinena.org/service/service-meeting-notes>

Group Discussion:

Old Business:

- **Contact List**
 - Reminder, if you are a trusted servant and your info is not listed on the Contact List, please email it to sonomaonlinena@gmail.com
- **Meeting Format Changes:**
 - Sunday meeting format: A member stated that the “Sunday 10am does not have a format online.” - (Tabled from Feb)
 - There is a Sunday 10am format online. It has been there ever since that meeting joined this group. Apparently this was not information provided to previous secretaries.
<https://sonomaonlinena.org/secretary/sunday10am>
 - Does the group want to maintain a different format for Sunday AM or use consolidated format that is used by all meetings:
<https://sonomaonlinena.org/secretary>

DECISION: The Sunday AM meeting will use the same format as all other groups.
- **Zoom Account details** – Discussed during the meeting. No additional questions or clarification needed from attendees.
 - We have zoom accounts. The reason for the three accounts is:
 - Overlapping Meetings: You can only host one meeting at a time. A host that has scheduled a meeting cannot start another meeting at the same time the previous meeting is still logged in.
 - Overlapping meetings (or the potential to overlap):
 - Business Meeting & Sonoma Online 7pm
 - Saturday Music Meeting & Sonoma Online 7pm
 - Thursday Sleeping Tigers & Sonoma Online 7pm
 - Any time we have an event of hold marathon meetings
 - There is a master zoom account that is tied to the billing and email and has ability to change all user (other host accounts) set-up if needed. This is the account used by the business meeting. Since we share account information for secretary and co-host, this account ensures that our zoom access will continue even if the credentials fall into nefarious hands (like a zoom-bomber or



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someone out to harm the group for other reasons). It protects the group.

- **Appropriate Attire** during meetings (TABLED from feb – did not see topic during the business meeting – this was added by a member during in the chat):

New Business:

- **Locked Account/Missed Business Meeting:** Business meeting was skipped last month due to a locked password.
 - What happened? The account was locked out. “Your Zoom account will lock for 30 minutes after 7 failed attempts to log in. You can either wait for 30 minutes if you want to keep your password and try again”.
 - Someone asked why did we cancel rather than use a different link? This was a last-minute lock-out and it would not have been appropriate to conduct business in a non-announced business meeting. Our groups business meetings are open to all that would like to attend, and if we changed the venue at the last minute and did not have a way to publicize that change to all interested parties, the decisions of the business meeting would not be valid.
 - How can this be avoided in the future? Alternative Hosts have been added to the business meeting. Therefore, if the Host user account gets locked out, an alternative host under one of the other accounts can still start the meeting.

What is an Alternative Host?

- The alternative host can start the meeting using the join link
- If the original host joins after the alternative host, the original host is given the option **to reclaim host-control** of the meeting, or have the host-controls remain with the alternative host. If the original host retakes host control, the alternative-host is demoted to a participant.
- It is important for the original host to reclaim host control if a meeting is ever opened by the alternative host because other meetings use shared login info and we do not want to prevent a secretary from starting another meeting. You cannot be host in 2 meetings at one time. This is why we have several accounts. For example, if the secretary account is hosting the business meeting, they will not be able to start the actual NA meeting if it overlaps.
- If a host is attending a meeting but needs assistance with managing the meeting, they can assign a co-host during the meeting instead of an using alternative host. The alternative host is set only as a way to start a meeting if there is a lock out issue.