

# SCFNA AREA SERVICE COMMITTEE AGENDA

April



Welcome to the ASC Meeting

Quorum: 35/57 - 53 present

Meeting Contribution: 28.36 Literature Order: \_\_\_\_\_

## CALL TO ORDER:

Serenity Prayer

- A. Read 12 Concepts of Service; Read 12 Traditions.
- B. Be sure to check your literature order before leaving.
- C. All literature orders are due by the 1<sup>st</sup> of the month.
- D. Please check your folders for schedules & mail.
- E. Please be sure and include contribution, date, day and time on all GSR reports (blue forms) to Secretary (put in black

box). The minutes will reflect only what is included on the blue GSR Report form.

F. All GSR's:

To expedite counting, please consider changing contribution to largest bills possible.

For receipt, place 2 completed slips in the contribution plastic bag, one will be returned to you after all counting is finished.

RECOVERY BIRTHDAYS Tammy B 21, Jenn 2 yrs, Tom 19y, Joseph 1yr

GSR COORDINATOR REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

6 new GSR's - Joseph, Yessenia, Denise, JoJo, Christine, Tara

## ROLL CALL:

NEWSLETTER REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Voice of recovery Birthday List handed out. The next topic is 12 Steps to Freedom, please submit poetry, artwork, stories, etc.

RCM REPORT: (8 minutes) Please be respectful of the speaker. Thank you for your courtesy. May 10th deadline for submissions

(Notes)

See report

ACTIVITIES REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Passed out flyer - June 4th Softball @ Constock Campout July 27th - July 30th at River bend in ~~Germantown~~ Forestville

NARCOTICS ANONYMOUS YOUTH COMMITTEE REPORT: (3 minutes) Please be respectful of the speaker.

Thank you for your courtesy. (Notes)

Passed out flyers & sign up sheet May 29th Chili Jam - cook off & music jam.

UNITY DAY REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Passed out flyer - 37th annual Unity Day - Logo Contest

HOSPITALS AND INSTITUTIONS REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Literature \$539.82 - See report

PUBLIC RELATIONS REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Looking forward to getting their guide lines approved. Working to get literature track at different locations of unhoused community

WOMEN'S BRUNCH: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Absent - flyer came around - Save the date Oct 22





NCCNA REGISTRATION (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

Hope you were able to make it!! Sonoma County  
Total attendees 204 - 1203 were pre reg 176 news letter packets!!  
Butte County - Registration

OFFICE LIAISON: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

AREA GUIDELINE AD HOC (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

Met last Sunday - had a great mtg  
May 7th 3:00pm at RP office (Sunday - 1st + 3rd)

LITERATURE REPORT:

Total literature purchased from the Regional Service Office (RSO) this month: \$ 1,719.78  
H & I Literature this Month: \$ 599.38  
PR Literature this Month: \$ 0  
Total literature sold at ASC this month: \$ 1,145.59

SECRETARY REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) absent

ASST. SECRETARY REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) assisted Secretary - motion to pass minutes

VICE- CHAIR REPORT: (3 minutes) Please be respectful of the speaker. Thank you for your courtesy.

(Notes) Was sick for a couple weeks - Attended Newsletter  
on Zoom & Guideline committee

CHAIR REPORT: Please read minutes from last month's report.

(Notes) Attended Activities, Unity Day, Newsletter  
All of them except Womens Brunch.

MEETING REPORTS

(Notes) Welcome Home mtg on the River is having NA Pot Luck dinner last  
Friday of the month (see flyer)

Monday 7pm Petaluma Alano Club mtg needs Support (shelter from  
the storm)

GROUP FORUM: (MAX 20 MINUTES) Topic:

(Notes) Discussion of bringing weapons to mtgs, folks off meds & a danger to mtg.  
We have an IP for disruptive behaviors ~~###~~ Special Booklet.

TREASURER'S REPORT: (Use treasurer's handout to fill in the blanks with dollar figures that will be announced)

Old Business: Motion to replace PR Guidelines in full. <sup>passed</sup> Motion to increase newsletter budget to \$2,000 for  
printing costs. Motion to form ad-hoc committee of area to serve as a service study meeting passed. <sup>39-3-8 passed</sup>

New Business: 1) Amend Women's Branch committee guidelines - everything in red will be added.  
2) to remove the words SAC - (Rejected)  
Craig moved to strike this motion. Tania read into regarding this  
table voting procedures #4

Close the meeting

A. Thank the coffee maker. Ask for a volunteer for next month.

B. Adjourn and close in the usual manner.

Take to groups for a vote



SCFNA TREASURER REPORT  
APRIL 2023  
PRELIMINARY



	Receipts	Expenses	Balance
<b>Beginning Check Book Balance March 1, 2023</b>			<b>\$ 8,097.38</b>
<b>March Receipts</b>			
Meetings 7th Tradition Contributions-Venmo/Checks	\$ 56.00		
Contributions Received at Area Service Meeting	\$ 1,323.03		
7th Tradition @ ASC	\$ 64.00		
Literature Sold @ ASC	\$ 801.53		
NCCNA Registration Committee Meeting @ SCFNA Office	\$ 100.00		
Newsletter Subscription	\$ 5.00		
NYAC	\$ 135.00		
<b>Total March Receipts</b>	<b>\$ 2,484.56</b>		
<b>March Expenses:</b>			
Freedom Voice / PR Phone line- March 2023(ACH)		\$ 38.73	
Zoom Room-March (Paypal)		\$ 15.99	
Sonoma County Fair-Vets Bldg Use Fee- April 2023		\$ 137.50	
ASC: Lombardi Properties- April 2023-Area Office		\$ 800.00	
NCRSO-H & I Literature		\$ 599.63	
NCRSO -PR Literature		\$ 121.80	
NCRSO-Meeting Literature		\$ 820.30	
PG&E-March 2023		\$ 18.47	
ASC PO Box 5552		\$ 97.00	
David Reichard-Office WiFi & Printer Lease March 23		\$ 25.00	
The Pressman- March 2023 Schedules		\$ 104.00	
The Pressman- VOR 2023		\$ 324.34	
Returned Check #501/ The Pressman		\$ (324.34)	
ASC Check & Deposit Slip Printing		\$ 64.09	
Bank of America Service Fee		\$ 12.00	
<b>Total March Expenses</b>		<b>\$ 2,854.51</b>	
<b>Balance as of March 31, 2023</b>			<b>\$ 7,727.43</b>
Less Prudent Reserve			\$ (7,850.00)
Insurance Deductible (Encumbered)			\$ (500.00)
<b>March 2023 Month End Working Balance</b>			
<b>Beginning Check Book Balance April 1, 2023</b>			<b>\$ 7,727.43</b>
<b>Current Month's Receipts</b>			
Member Contributions-Checks			
Contributions Received at Area Service Meeting	1	1,752.25	
7th Tradition @ ASC	2	63.00	
Literature @ ASC	3	1,145.59	
	4	0	
	5	0	
<b>Total Current Month Receipts to Date:</b>	<b>6</b>	<b>2,960.84</b>	
<b>Current Month Expenses:</b>			
Freedom Voice / PR Phone line-March 2023(ACH)		\$ 36.00	
Zoom Room- April 2023 (Paypal)		\$ 15.99	
Sonoma County Fair-Vets Bldg Use Fee- May 2023		\$ 137.50	
ASC: Lombardi Properties-Area Office Rent-May 2023		\$ 800.00	
NCRSO-H & I Literature April 2023		\$ 599.38	
NCRSO- Meeting Literature April 2023		\$ 1,120.40	
PG&E- March 2023		\$ 78.67	
David Reichard-Office WiFi- April 2023		\$ 25.00	
The Pressman- VOR 2023 (Represented item)		\$ 324.34	
	7	267.05	
	8	0	
<b>Total Current Month Expenses to Date</b>	<b>9</b>	<b>3,404.33</b>	
<b>Checkbook Balance as of April 20, 2023</b>	<b>10</b>	<b>7,283.94</b>	
Less Prudent Reserve			\$ (7,850.00)
Insurance Deductible (Encumbered)			\$ (500.00)
<b>Working Balance (-Under prudent reserve/+Contribution to NCRSC)</b>	<b>11</b>		<b>-1,066.06</b>

SCFNA Contributions and Other Receipts  
2023

MEETING NAME	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	2022 TOTAL YTD
<b>MULTIPLE DAY</b>													
SONOMA COUNTY ONLINE GROUP (Z)	19.25	18.95	41.03	-	-	-	-	-	-	-	-	-	\$ 77.23
12 pm Santa Rosa Nooners M-F	37.60	-	-	-	-	-	-	-	-	-	-	-	\$ 37.60
2 pm Cotati The Connection M-F	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
6pm Santa Rosa Meditation Group M/F	-	19.00	98.00	-	-	-	-	-	-	-	-	-	\$ 115.00
12 pm Santa Rosa Sat/Sun Nooners Rain or Shine	-	40.00	-	-	-	-	-	-	-	-	-	-	\$ 40.00
<b>MONDAY</b>													
7 pm Petaluma Shelter From the Storm	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7 pm Santa Rosa Newcomers	-	-	75.00	-	-	-	-	-	-	-	-	-	\$ 75.00
8:15 pm Santa Rosa Night Light	-	-	5.00	-	-	-	-	-	-	-	-	-	\$ 5.00
<b>TUESDAY</b>													
6 pm Santa Rosa Women First	10.00	20.00	-	-	-	-	-	-	-	-	-	-	\$ 30.00
6:00 pm Santa Rosa Men's Night Out	-	-	20.00	-	-	-	-	-	-	-	-	-	\$ 20.00
7 pm Cotati What is there left to do	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7 pm Santa Rosa LGBT & Friends	-	21.00	60.00	-	-	-	-	-	-	-	-	-	\$ 81.00
7 pm Sebastopol-NA thing is possible	118.00	80.00	60.00	-	-	-	-	-	-	-	-	-	\$ 258.00
7:30 pm Cloverdale Back to Basics Tue/Fri/Sun	-	100.00	-	-	-	-	-	-	-	-	-	-	\$ 100.00
7:30 pm Sonoma Newcomers Just for Today (Z+)	100.00	-	62.00	-	-	-	-	-	-	-	-	-	\$ 162.00
8:00 pm Santa Rosa Primary Purpose	-	10.00	-	-	-	-	-	-	-	-	-	-	\$ 10.00
<b>WEDNESDAY</b>													
7 pm Petaluma Sit Down @ the Phoenix	55.00	50.00	50.00	-	-	-	-	-	-	-	-	-	\$ 155.00
7 pm Rohnert Park Will to Survive	-	100.00	32.00	-	-	-	-	-	-	-	-	-	\$ 132.00
7:30 pm Guerneville (Monte Rio) The Secret Meeting	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7:30 pm Pura Vida Women Meeting-Sweet Escape	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
8 pm Windsor Come As You Are	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
<b>THURSDAY</b>													
7 pm Santa Rosa-Message Not Met	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7pm Santa Rosa-Still Ill	10.00	-	-	-	-	-	-	-	-	-	-	-	\$ 10.00
8 pm Sebastopol Sleeping Tigers	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
8 pm Santa Rosa Primary Purpose	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
<b>FRIDAY</b>													
8:30 pm Santa Rosa- Men's Friday Night Lights	50.00	100.00	100.00	-	-	-	-	-	-	-	-	-	\$ 250.00
7 pm Cotati You're Late at 6	20.00	-	100.00	-	-	-	-	-	-	-	-	-	\$ 120.00
7 pm Sonoma We Do Recover	505.00	201.00	200.00	-	-	-	-	-	-	-	-	-	\$ 908.00
7 pm Petaluma Action Group	100.00	100.00	50.00	-	-	-	-	-	-	-	-	-	\$ 250.00
7 pm Santa Rosa Friday Night Fix It	25.00	25.00	-	-	-	-	-	-	-	-	-	-	\$ 50.00
7:30 pm Santa Rosa Multi-Cultural	-	-	25.00	-	-	-	-	-	-	-	-	-	\$ 25.00
7:30 Cloverdale What's Happening	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
8:00 Guerneville Welcome Home	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
10:30 Santa Rosa Black Friday	-	-	40.00	-	-	-	-	-	-	-	-	-	\$ 40.00
8 pm Santa Rosa Friday at the Park	75.00	-	-	-	-	-	-	-	-	-	-	-	\$ 75.00
<b>SATURDAY</b>													
9 am Santa Rosa Morning Miracle (Z)	100.00	100.00	-	-	-	-	-	-	-	-	-	-	\$ 200.00
10:30 am Sonoma Good Morning Group	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
8:00 pm Online Sounds of Recovery (Z)	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7 pm Santa Rosa The We Meeting	-	10.00	5.00	-	-	-	-	-	-	-	-	-	\$ 15.00
7 pm Sonoma Serenity Night Fever	250.00	100.00	100.00	-	-	-	-	-	-	-	-	-	\$ 450.00
6 pm Healdsburg Young at Heart	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
11:59 am Santa Rosa Midnight It's Never Too Late	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
<b>SUNDAY</b>													
10 am Petaluma I'm Clean, Now What?	100.00	50.00	100.00	-	-	-	-	-	-	-	-	-	\$ 250.00
10 am Santa Rosa Morning Meeting	20.00	20.00	20.00	-	-	-	-	-	-	-	-	-	\$ 60.00
10 am Sonoma Vision of Hope	-	-	22.00	-	-	-	-	-	-	-	-	-	\$ 22.00
12 pm Santa Rosa Nooners	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
8 pm Cotati Back to Basics	50.00	50.00	50.00	-	-	-	-	-	-	-	-	-	\$ 150.00
7 pm Santa Rosa Sunday Night Solution	48.00	45.00	10.00	-	-	-	-	-	-	-	-	-	\$ 101.00
7 pm Petaluma So Fresh/So Clean	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7 pm Healdsburg Primary Purpose	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Meeting Contributions Subtotal	1,688.85	1,257.95	1,323.03	-	-	-	-	-	-	-	-	-	\$ 4,269.83
Anonymous Contributions from Members	-	200.00	-	-	-	-	-	-	-	-	-	-	\$ 200.00
Total Meeting and Anonymous Contributions Sub-Committee Contributions	1,688.85	1,457.95	1,323.03	-	-	-	-	-	-	-	-	-	\$ 4,469.83
ASC 7th Tradition	64.00	87.00	120.00	-	-	-	-	-	-	-	-	-	\$ 251.00
Activities	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
NAYC	-	-	135.00	-	-	-	-	-	-	-	-	-	\$ 135.00
NCCNA Registration Committee Rent	100.00	100.00	100.00	-	-	-	-	-	-	-	-	-	\$ 300.00
Newsletter	-	-	5.00	-	-	-	-	-	-	-	-	-	\$ 5.00
Unity Day	6,097.03	-	-	-	-	-	-	-	-	-	-	-	\$ 6,097.03
Women's Brunch	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Subcommittee Contributions Subtotal	6,261.03	187.00	360.00	-	-	-	-	-	-	-	-	-	\$ 6,788.03
<b>TOTAL CONTRIBUTIONS</b>	<b>7,949.88</b>	<b>1,624.95</b>	<b>1,983.03</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 11,257.86</b>
<b>OTHER RECEIPTS</b>													
ASC Literature Sold	878.90	1,851.15	801.53	-	-	-	-	-	-	-	-	-	\$ 3,329.58
<b>TOTAL RECEIVED/DEPOSITED</b>	<b>\$8,826.78</b>	<b>\$3,276.10</b>	<b>\$2,484.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 14,587.44</b>



## RCM REPORT TO SCFNA AREA 2023-0418



RCM Report to the Sonoma County Fellowship

Date: Apr 18, 2023

RCM1: Dickson

RCM2: Mark S

**ANY QUESTIONS:** call RCM (707) 324-4062 x810  
or email at [scfna-rcm1@ncrsc.org](mailto:scfna-rcm1@ncrsc.org)



## REGIONAL TOPICS OF INTEREST

***Your GSR and RCM are available to assist with any concerns you may have for your NA Area, Regional, or World levels. Each member is important in guiding our fellowship, so speak up and make your voice heard as your expression and vote matters. Welcome to NA!***

- **RD/AD Representation at WSC :** On April 19, 2023, a unique circumstance arose concerning the representation of our regional conscience at the WSC. The Alternate Delegate (AD) is unable to attend the event, while the Regional Delegate (RD) is



scheduled to be present. To ensure that both votes of the RD/AD were accounted for at the World Service Conference, prompt action was required to fill the AD position before the WSC held from April 30 to May 6.

- FST & RCM members of the NCRSC agreed via email to support the appointment of Michelle S., who was a Regional Delegate at the 2016 World Service Conference, replacing Amy, our current AD.
- Nothing in our NCRSC guidelines speaks specifically to this situation.
- For a full report on the situation, and how the NCRSC made its decisions, you can go to this [link](#). This situation represents a great case study on how NA Guidelines can be written to handle emergency situations.

- **Northern California Region (NCR) Service Committee (SC) - NCRSC : Term ending June 30, 2023 - SERVICE POSITIONS OPEN!**

- a. Twelve service positions will be available in the NCRSC. These 12 service positions are the Fellowship Service Team (FST), the equivalent "type" of positions for an Area Service Committee (ASC) but at the regional level.
- b. Please consider helping your NA Region:
  - i. Familiarize yourself with the [Position Qualifications](#)
  - ii. Then APPLY anytime before June 10, 2023 at this [Service Resume Form](#).
  - iii. Then attend the ZOOM meeting June 10, 2023 at 3pm to be voted into the service position. Here is the [ZOOM Link](#).

## RCM REPORT TO SCFNA AREA 2023-0418

- **Reaching the Underserved in the Our NA Area:**
  - a. Area de Habla Hispana del Norte California <http://www.norcalna.org/> 855-667-2262, and the "Spanish Speaking RCM" [spana-rcm1@ncrsc.org](mailto:spana-rcm1@ncrsc.org) is available for special assistance requests.
  - b. The first Spanish-speaking meeting "Nunca Solos" in awhile is being added to the Sonoma County meeting schedule. Starts Wed, May 3rd, at 6:30pm-7:30pm - at the Palms Inn
  
- **NA Virtual Outreach:** <https://www.youtube.com/@NAVirtualOutreach> gives you access to **many helpful NA videos** regarding such topics as H&I, PR, CAR/CAT,

**SCFNA Events :** The SCFNA PR team posts **meetings** and **events** on the SCFNA website, printed schedules, and NA.org meetings, while the RCM updates NAWs and regional sites for **events**. The RCM needs help keeping events synchronized, and volunteers are welcome.

Remember to post your events on these multiple NA calendar websites!

- i. <https://intranet.ncrsc.org> > SUBMIT AN EVENT (NorCalNA Event Calendar)
- ii. All regional NA events can be found <https://norcalna.org/calendar.php>
- iii. **NA Instagram** at <https://www.instagram.com/narcoticsanonymous/>
- iv. **NA Global Events** <https://www.instagram.com/naglobalevents/>
- v. **NA Western States Zonal Forum (WSZF) Facebook Group:**  
[WSZF FB Group Facebook](#)

## List of Useful links to NorcalNA Regional topics

SCFNA AREA SERVICE MINUTES  
March 2023



SCFNA: Sonoma County Fellowship of Narcotics Anonymous  
 GSR: Group Service Representative; the representative from each SCFNA group to ASC  
 ASC: Area Service Committee; comprised of representatives from all Sonoma County Groups and JAC  
 JAC: Joint Administrative Committee; comprised of Chair, Vice-Chair, Treasurer, Asst. Treasurer, RCM, RCM2, Secretary, Asst. Secretary, Literature, Asst. Literature, and Sub Committee Reps.  
 RCM: Regional Committee Member; a member voted from our area to represent Sonoma County at the Regional Committee meeting

Meeting called to order at 6:00 p.m. by Chair: Tom

Serenity Prayer, 12 Traditions, and 12 Concepts of Service were read.

Quorum: 34/56 (50 PRESENT)

Roll Call: Tom M.  
 Group Reports: Tom M.

Recovery Birthdays: Tom M. Wilder 1 year, Rauchelle 14 years

**AREA AND SUBCOMMITTEE REPORTS:**

GSR Cord: Eric M. Present Orientated 1 new GSR, 1 GSR did not attend orientation

RCM: Dickson Present See report

RCM II: open Mark S. See RCM report

Activites: Liz S. Present Secretary position needs to be filled. Assistant ASC Rep, Unity Day rep. We have a limited # of presale tickets for the 2 hour even however this is at the Epicenter and we strongly encourage everyone to come fellowship with other activities that the center has to offer - laser tag - axe throwing, bowling aside from the event, video games. Save the date annual camp out, more details to come.

Alternate ?

NAYC: Wilder Present Broomball was a success! Skate night is on March 24th NOT March 17th, flyer correction. We have beach meetings planned for the summer. Working on our guidelines and should have them ready to submit for approval by next area.

Alternate: ?

Unity Day: Aaron S. Present Sponsor/sponsee dinner was a huge success. High attendance. Positive feedback from members in neighboring counties. Location has been reserved for Unity Day 2023 at the Finley Center Sept 23, 2023.

Alternate: ?

H&I: Steven H. (Mike C alt) Present New member - Alix 2nd time. Juvenile Hall all positions are full. Need literature. Creekside needs 2 secretaries, 2nd and 3rd Thursday of the month. Orenda detox needs 2 secretaries 1st and 3rd Sunday of the month 6pm. Mt Vista Farms needs 1 secretary 4th Wednesday of the month at 8pm. Muir Wood mens side needs literature, all positions are full. Muir Wood womens side all positions are full.

PR: Bryan Present Motion to have guidelines approved.

Newsletter: Jennifer Present New theme - 12 steps to freedom. Submissions due May 10th.

Women's Brunch: Erin M. Present Sonoma County fellowship of Narcotics Anonymous Women's Brunch logo contest. The theme "Beautifully Rooted". Please submit logos to Women's Brunch Committee member of email submissions to womensbrunch@sonomacountyna.org. Deadline for logos June 15th. Logo contest winner will receive a t-shirt with your logo.

Office Liaison: Craig C Present Things are going great at the office. Subcommittees meeting, training and learning days are happening.

NCCNA Registration: Jennifer O. Present Convention is coming up April 6th-9th! Prereg with merch ends 3/17 Prereg w/o merch ends 3/26. All positions filled. Still filling backup lists. Service training day went well. Training still available at convention if missed.

Area Guideline AdHoc Tania M. Present AD-HOC meeting first and third Sundays @ the NA business office at 600 Martin Ave, Rohnert Park. FLYER

Secretary: Gina W. Present Minutes passed from February

Asst. Secretary: Manny Present

assisted the secretary

Vice-Chair: Tania M. Present

Attended PR, Unity Day, Newsletter, PR learning day and is a member of the NCCNA Registration subcommittee.

Chair: Tom M. Present

Attended NAYC, activities, H&I, Unity Day, PR

Literature: Rauchelle M. Present

Literature RSO	\$1,541.73
H&I Literature	\$599.63
PR Literature	\$121.80
Total Sold At ASC	\$801.53

Asst. Literature: Adrienne Present

Group Forum:

Tradition 2, dogs at meetings and our insurance coverage, GSRs need to bring area info back to their meetings, that is their job.

Treasurer: Janet B. Present

<b>Recap:</b>	
Febuary ending balance	\$8,097.38
March receipts	\$2,428.56
March expenses	(\$3,160.42)
Balance	\$ 7,365.52
Less Prudent Reserves	(7,850.00)
Less Other Encumbered F	(500.00)
Balance-Donation to Regi	(984.48)

Asst. Treasurer: Lisa C. Present

Old Business:

Motion to replace PR Guidelines in full.  
Motion to increase newsletter budget \$1,60-\$2,000/year for printing costs.  
Motion to help drive unity in our fellowship to learn about concepts and traditions by having an Ad-hoc committee of area to serve as service study meeting passed.

New Business:

Nominations:	Position	Person	Notes
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Elections

Motions:	PR	Bryan	Replace PR Guidelines in full from previous guidelines to greatly improve our ability to conduct business. Intent - to align with our 5th concept in which each responsibility assigned to the service structure a single point of accountability should be clearly defined. Motion to increase newsletter budget \$1,60-\$2,000/year for printing costs.
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<b>MULTI MEETING GROUPS</b>		<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>		
<b>SANTA ROSA</b>			
Nooner Betsy	<b>12:00 PM</b> <i>Mon-Fri</i>	\$0.00	Pot luck is last Friday of every month. In need of long term recovery for all the newcomers.
<b>SONOMA ONLINE</b> Sonoma Online Chelle C	<b>Noon and 7pm</b> Mon-Sun	\$41.03	Wants to see new faces and family! Join them online at sonomaonline.com
<b>COTATI 2PM</b> Cristine	<b>Mon-Fri 2pm</b>	\$0.00	No report
<b>SANTA ROSA</b> Rain or Shine Rouge C.	<b>Sat &amp; Sun @ 12p</b>	\$0.00	Despite the weather we still have the meeting. Having a hard time keeping people interested.
<b>SANTA ROSA</b> 11TH Step Meditation Meeting Ben	<b>Mon &amp; Fri 6pm</b>	\$96.00	Nothing to report

<b>MONDAY</b>		<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>		
<b>SANTA ROSA</b> Newcomers Johanna L.	<b>7:00PM</b>	\$75.00	New secretary and treasurer! Well attended and huge meeting!
<b>PETALUMA</b> Shelter From the Storm Open Position need a GSR	<b>7:00 PM</b>	\$0.00	Meeting needs support.
<b>SANTA ROSA</b> Nightlight Chris K.	<b>8:15 PM</b>	\$5.00	Amazing meeting! Come on by!

<b>TUESDAY</b>		<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>		
<b>SANTA ROSA</b> Women First Kimberly N.	<b>6:00 PM</b>	\$0.00	nothing to report
<b>SANTA ROSA</b> Men's Night Out John M.	<b>6:00pm</b>	\$20.00	Nothing to report
<b>COTATI</b> What is there left to do Michaela	<b>7:00 PM</b>	\$0.00	nothing to report
<b>SANTA ROSA</b> LGBT & Friends Adam D	<b>7:00 PM</b>	\$60.00	New faces always welcome!
<b>SEBASTOPOL</b> NA Thing is Possible Kevin G.	<b>7:00 PM</b>	\$60.00	Could use new secretary and GSR. Great meeting and needs more support.
<b>SONOMA</b> Sonoma Online Newcomers Absent	<b>7:30 PM</b>	\$0.00	Absent
<b>SONOMA</b> Newcomers Just for Today Gabe L.	<b>7:30 PM</b>	\$62.00	Nothing to report.

<b>CLOVERDALE</b> <i>Back to Basics</i> <i>Rudy</i>	<b>7:30 PM</b>	<b>\$0.00</b>	Nothing to report.
<b>SANTA ROSA</b> <i>Primary Purpose</i> <i>Doug T.</i>	<b>8:00 PM</b>	<b>\$0.00</b>	Meeting moved to 636 Cherry Street.

<b>WEDNESDAY</b>		<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>		
<b>SANTA ROSA</b> Basic Not Big	<b>6:30 PM</b>	<b>\$0.00</b>	Absent
<b>PETALUMA</b> Sit Down and Shut up Matt D.	<b>7:00 PM</b>	<b>\$50.00</b>	Nothing new to report.
<b>ROHNERT PARK</b> Will to Survive Tess W.	<b>7:00PM</b>	<b>\$32.00</b>	All good!
<b>SANTA ROSA</b> Sweet Escape Erika R.	<b>7:30PM</b>	<b>\$0.00</b>	Nothing to report.
<b>GUERNEVILLE</b> <i>Secret Meeting</i> <i>Ursula</i>	<b>7:00PM</b>	<b>\$0.00</b>	Absent
<b>WINDSOR</b> Come as you are Keith	<b>8:00PM</b>	<b>\$0.00</b>	Nothing to report.
<b>SANTA ROSA</b> Courage to Change	<b>8:00 PM</b>	<b>\$0.00</b>	Absent

<b>THURSDAY</b>		<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>		
<b>SANTA ROSA</b> Message Not the Mess <i>Dallas</i>	<b>7:00 PM</b>	<b>\$0.00</b>	Nothing to report.
<b>SANTA ROSA</b> Primary Purpose Meeting <i>Michele J.</i>	<b>8:00 PM</b>	<b>\$0.00</b>	nothing to report
<b>SANTA ROSA</b> Still Ill <i>Guy E.</i>	<b>8:00 PM</b>	<b>\$0.00</b>	Moving to 3345 Santa Rosa Ave.
<b>SEBASTOPOL</b> <i>Sleeping Tigers Online</i> <i>Absent</i>	<b>8:00 PM</b>	<b>\$0.00</b>	Absent

<b>FRIDAY</b>		<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>		
<b>SANTA ROSA</b> Men's Friday Night Light <i>Jeffrey</i>	<b>6:30 PM</b>	<b>\$100.00</b>	Nothing to report
<b>PETALUMA</b> Friday Night Action Maryam	<b>7:00 PM</b>	<b>\$50.00</b>	Nothing to report

<b>SANTA ROSA</b> Friday Night Fix-it Justin M	<b>7:00 PM</b>	<b>\$0.00</b>	Nothing to report
<b>SONOMA</b> We Do Recover Larry P.	<b>7:00 PM</b>	<b>\$200.00</b>	Needs support.
<b>COTATI</b> If you come at 8 you're late Tim J.	<b>7:00 PM</b>	<b>\$100.00</b>	Nothing to report
<b>CLOVERDALE</b> What's Happening Ross	<b>7:30 PM</b>	<b>\$0.00</b>	Absent
<b>SANTA ROSA</b> Multi-Cultural Kelcie W.	<b>7:00PM</b>	<b>\$25.00</b>	Nothing to report
<b>GUERNEVILLE</b> Welcome Home Group Paul A	<b>8:00 PM</b>	<b>\$0.00</b>	Absent
<b>SANTA ROSA</b> Friday Night in the park Logan	<b>8:00 PM</b>	<b>\$0.00</b>	Nothing to report
<b>SANTA ROSA</b> Black Friday Chris B.	<b>10:30PM</b>	<b>\$40.00</b>	Nothing to report

<b>SATURDAY</b>	<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>	

<b>SANTA ROSA</b> Morning Miracle Lee J	<b>9:00 AM</b>	<b>\$0.00</b>	Absent
<b>ONLINE</b> SOUNDS OF RECOVERY Eric E	<b>6:00 PM</b>	<b>\$0.00</b>	Absent
<b>SANTA ROSA</b> The We Meeting Marcie	<b>7:00 PM</b>	<b>\$5.00</b>	All good
<b>SONOMA</b> Serenity Night Fever Meagan G.	<b>7:30 PM</b>	<b>\$100.00</b>	Rotating format with speakers and birthday night on last Saturday o
<b>HEALDSBURG</b> Young at Heart John P.	<b>8:00 PM</b>	<b>\$0.00</b>	nothing to report
<b>SANTA ROSA</b> It's Never Too Late Tony M.	<b>11:59 PM</b>	<b>\$0.00</b>	Nothing to report

<b>SUNDAY</b>	<b>DONATION</b>	<b>COMMENTS</b>
<b>City</b>	<b>Time</b>	

<b>SANTA ROSA</b> Sunday Morning NA Vivan	<b>10:00 AM</b>	<b>\$20.00</b>	Nothing to report
<b>PETALUMA</b>	<b>10:00 AM</b>		



I'm Clean Now What? <i>Chris B.</i>		\$100.00	Nothing to report
<b>COTATI</b> Back to Basics <i>Blake</i>	<b>6:00 PM</b>	\$50.00	nothing to report
<b>SONOMA</b> A Vision of Hope Erik with a K	<b>6:00 PM</b>	\$22.00	Reading how it works. Problem: not enough cookies!
<b>SANTA ROSA</b> Sunday Night Solution <i>Christina</i>	<b>7:00 PM</b>	\$10.00	Great attendance and great speakers!
<b>PETALUMA</b> Look in the book <i>Jojo</i>	<b>7:00 PM</b>	\$0.00	absent



# Narcotics Anonymous<sup>®</sup>

Northern California Region Service Committee

## NCR Fellowship Service Team (FST) Service Committee Term Starts July 1st

APPLY TODAY & SHOW UP ON ZOOM

Sat June 10th 3pm

**JOIN THE NA REGIONAL RSC**

### Open Service Positions

- FST Chairperson & Vice Chair ✓
- FST Treasurer & Alternate Treasurer ✓
- Regional Delegate (RD) & Alternate Delegate (AD) ✓
- Hospitals & Institutions (H&I) Chair & Vice Chair ✓
- Public Relations (PR) Chair & Vice Chair ✓
- Regional Communications Coordinator (RCC) ✓
- Regional Resource Coordinator (RRC) ✓

#### QUALIFICATIONS



#### APPLY



**BEFORE JUNE 10**

#### ZOOM



**JUNE 10 - 3PM**



¿PROBLEMA CON  
LAS DROGAS?

**VENGA AL GRUPO:**

**NUNCA  
SOLOS**

EMPEZANDO

**3<sup>ERO</sup> DE MAYO**

CADA MIERCOLES

**6.30-7.30PM**



[HTTP://WWW.NORCANA.ORG](http://www.norcana.org)

**PALMS INN**

**3345 Santa Rosa Ave.  
Santa Rosa, CA 95407**

- Participe en reuniones de discusion y oradores cada semana
- ¡Se regalan chips y medallones!
- ¡No hay costo alguno: solamente su esfuerzo!

**¡TODOS ESTAN BIENVENIDOS!**



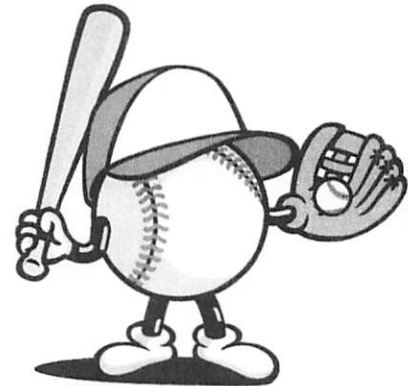




# Join Activities for

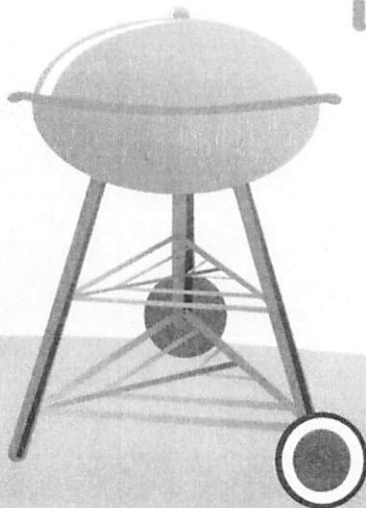
Softball, Meeting & Barbecue

**June 4th 1:30pm**  
**2pm Game**  
**4pm BBQ**  
**5pm Meeting**



2750 W Steele Lane Comstock Baseball field

Pre Sales \$10 for Barbecue plates which  
includes side dish & drink



For Questions call Activities  
Sub-committee:

707-324-4062 ext 801

[activities@sonomacountyna.org](mailto:activities@sonomacountyna.org)

## Things to Bring

- ◆ Swimsuits/sunblock
- ◆ Food/ drinks
- ◆ Camping equipment /tent
- ◆ Quarters for Hot showers & Arcade
- ◆ Inner tubes/floats
- ◆ MUSIC

## WHAT NOT TO BRING!!!!

- ◆ Drugs or Alcohol
- ◆ Glass Containers
- ◆ Weapons
- ◆ Bad Attitudes
- ◆ Resentments

### ABOLUTELY NO PETS!!!

( Only Registered Service Animals Will Be Permitted)

You will be asked to leave if you bring a pet and will not receive a refund of your registration money. The insurance for this event does not cover any liability as a result of pets!

# REGISTRATION

## INCLUDES ALL

SATURDAY NIGHT

BBQ POTLUCK

Please Bring Side Dish

Or Desert to share

- T-SHIRTS FOR TYE DYING
- HAY RIDES
- ON-SITE ARCADE
- SWIMMING
- CORNHOLE TOURNAMENT
- BEST DECORATED CAMPSITE
- MEETINGS

For Questions call  
Activities

Sub-committee:  
707-324-4062 ext 801

[activities@sonomacountyna.org](mailto:activities@sonomacountyna.org)



10th Annual Activities  
Campout

JULY 27TH

JULY 30TH

Deadline to Register

JUNE 25, 2023

Registration \$70.00

Kids 16 & under \$30.00

Parking fee entire weekend \$5.00

MAKE CHECKS OR MONEY ORDERS PAYABLE

TO:SCFNA ACTIVITIES

MAIL TO PO BOX 5552

SANTA ROSA, CA 95402



# REGISTRATION FORM

NAMES OF ADULT(S)

QTY:

NAMES OF CHILD(S)

QTY:

ADDRESS

Contact

Phone #

T-SHIRTS Adult Sizes

QTY:

T-SHIRTS Kids Sizes

## CAMPGROUND INFO

RIVER BEND RESORT

<https://riverbendresort.net>

11820 RIVER RD, FORESTVILLE CA  
95436

### IMPORTANT INFORMATION

#### REGARDING

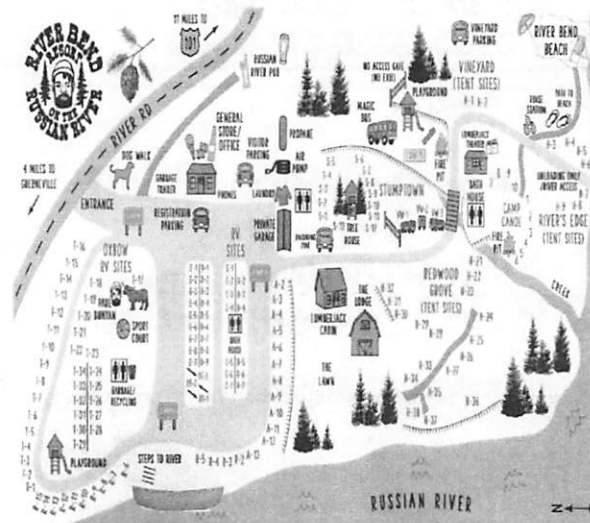
#### RIVER BEND RESORT

CHECK IN TIME IS 2PM

ARRIVALS PRIOR MUST MAKE

RESERVATIONS DIRECTLY WITH THE  
CAMPGROUND. THIS INCLUDES RVS

CALL RIVER BEND RESORT @707-887-7662



## CAMPGROUND RULES

Anyone engaging in behavior that negatively impacts other guests will be asked to leave without refund

- ◆ Check in is 2pm/ Check out 11am
- ◆ Speed limit 5 MPH/must display registration slip & park in vineyard parking lot
- ◆ Quiet hours are between 10pm & 8 am. Please keep noise to minimum in early morning. Campers who do not observe will be removed without refund
- ◆ Campfires are only to be built in designated fire pits. Fires must be 15ft from propane tanks, must be completely extinguished before going to sleep. Fires must be attended at all hours.
- ◆ Swim at your own risk. There is no life-guard on duty. Children under 14 must be accompanied by an adult. No fires or BBQ's on beach.
- ◆ Dispose of trash in designated bins.

contact info: (707)324•4062

youthcommittee@sonomacountyna.org

DO NOT TEXT!!!

if you wanna be of service contact nayc!!!

its \$20 which is a small price to pay for chili and freedom from active addiction what a deal!

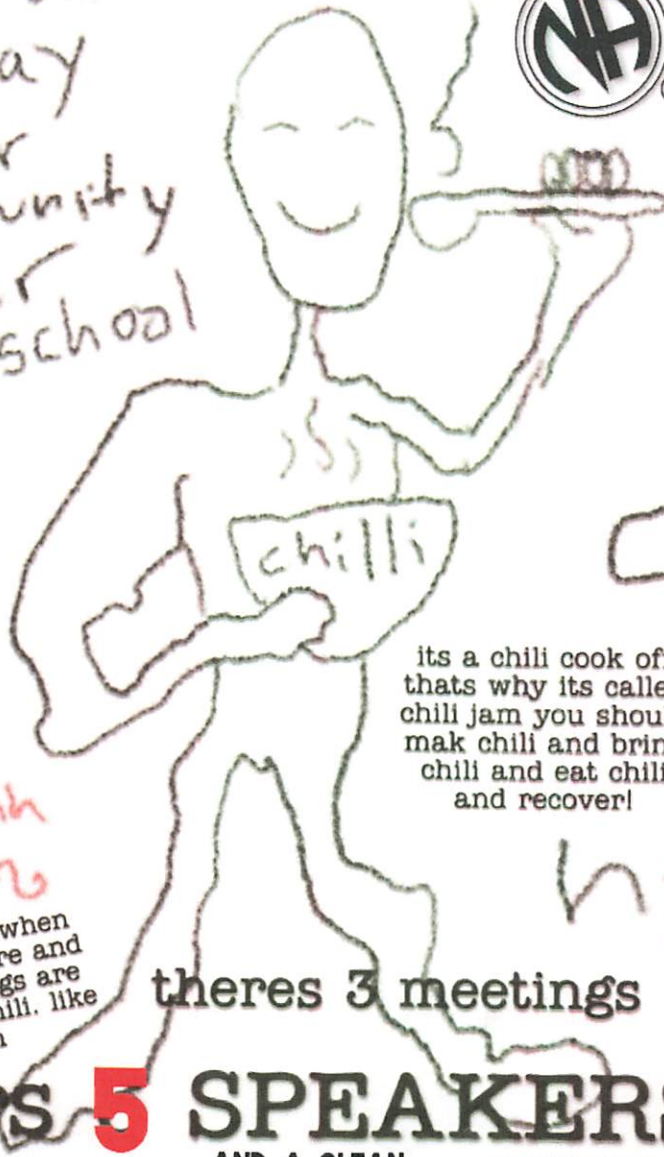
# CHILI JAM!

also Cornbred

Its at the ray miller community center 216 e school st. Cotati

May 28th 12-5pm

the chili is when you get there and the meetings are after the chili. like 2pm



why do drug when when chili is here?

its a chili cook off thats why its called chili jam you should mak chili and bring chili and eat chili and recover!

theres 3 meetings

WOW!

theirs 5 SPEAKERS!

AND A CLEAN TIME COUNTDOWN

HOLY HECK!!

# NAYC Chili Jam Off Sign Up Slip

---

May 28th @ the Ray Miller Community Center

**You will need to:**

- Prepare enough chili for a minimum of 15-20 people
- Bring your own garnishes (ie- chives, sour cream, cheese, etc)
- List and display allergens
- Provide your own serving utensil/ladle

**We will provide:**

- Heating trays
- Utensils
- Bowls
- Napkins
- Cornbread!

All chefs get free entrance– BEST chef wins a prize!

Name & Number: \_\_\_\_\_

Name & Number: \_\_\_\_\_

Name & Number: \_\_\_\_\_

Name & Number: \_\_\_\_\_

We will contact you by May 19th to  
confirm your entry ♥



## H&I Report 4/12/23

H&I Sub committee 2<sup>nd</sup> Wed.  
6:30 pm every month at the  
NA office.

- literature order - \$599.38
- Jail - Continuing to give lit., still closed for in person.
- Juvenile Hall - All positions are full.
- Creekside - needs 2 secretaries
- Orenda detox - needs secretary 1<sup>st</sup> & 4<sup>th</sup> Sunday of the Month 6pm. need to be vaccinated.
- muirwood Boy side - All positions are full.
- muirwood girl side - 1<sup>st</sup> Monday of the month 6:30 pm needs secretary.
- 2 new members - this month, please come join us.

They meet 2<sup>nd</sup> weds of the month @ 6:30pm  
at the RP business office

*SCFNA Unity Day Sub-Committee is holding a*  
**Theme & Logo Contest**



For the

**37<sup>th</sup> Annual Unity Day**

being held at the Finley Center in Santa Rosa

**Contest:** Create a theme and logo for the 2023 Unity Day Merchandise.

**Prize:** One (1) T-shirt and 2 tickets to the 2023 Unity Day Event

Email submissions by May 18 to: [unityday@sonomacountyna.org](mailto:unityday@sonomacountyna.org). The winner will be announced at the June ASC meeting.

The Unity Day Committee meets at 6:30 pm on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 600 Martin Ave, Suite 206 in Rohnert Park, CA

For Info call: 707-324-4062, Ext. 800  
Email: [unityday@sonomacountyna.org](mailto:unityday@sonomacountyna.org)



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*Sonoma County Fellowship of Narcotics Anonymous*

# SAVE THE DATE



**SUNDAY**  
**OCTOBER 22, 2023**

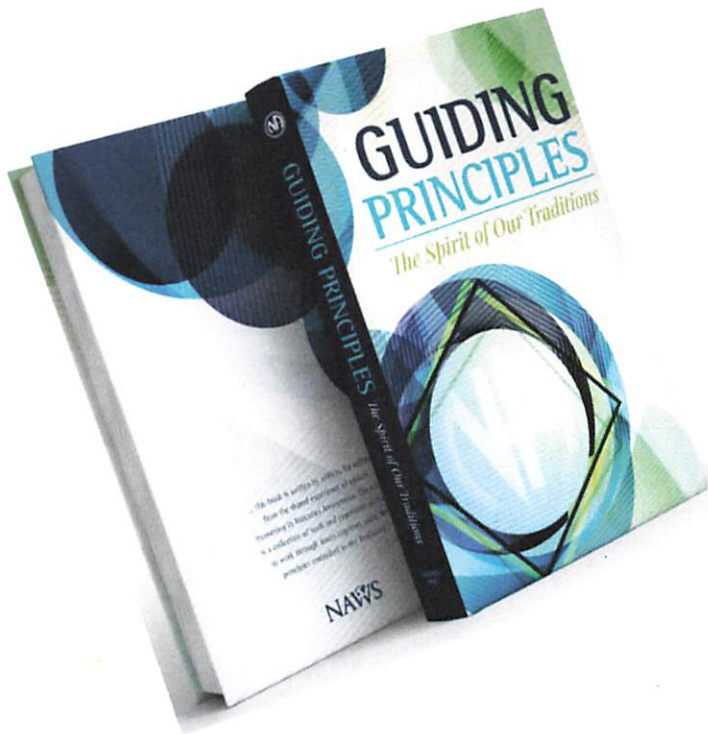
SONOMA COUNTY FELLOWSHIP OF NARCOTICS ANONYMOUS  
**WOMEN'S BRUNCH**



**MORE WILL BE REVEALED...**



# Sonoma County Fellowship of Narcotics Anonymous ad-hoc for 12 Traditions and 12 Concepts Service Study



**When:** Second Wednesday of the Month  
from 5pm – 6pm

**Where:** SCFNA Office  
600 Martin Ave Suite 206  
Rohnert Park, CA 94928





## NEED A COMMITMENT?

SONOMA ONLINE NA NEEDS HOSTS, COHOSTS, AND LITERATURE PEOPLE TO KEEP OUR ONLINE COMMUNITY FLOURISHING

### Why choose an online commitment?

Online meetings have been an essential part of keeping our fellowship strong during the pandemic. Our group's online community helps members who:

- have trouble traveling to meetings
- have time constraints
- are new to our area looking to explore our fellowship before arriving
- are newcomers or people curious about NA
- need a meeting!

### Host & cohost requirements:

- 6 months (host) & 90 days clean (co-host)
- access to a computer
- reliable internet access
- 6 month commitment

*We provide training for hosts & cohosts*

### Literature person requirements:

- no clean time requirement
- access to the internet
- ability to select and read NA literature
- 6 month commitment

**For a complete list of available commitments, please visit [SonomaOnlineNA.org/service](https://SonomaOnlineNA.org/service)**

*As a new parent, zoom meetings were crucial during the early months of parenthood!*

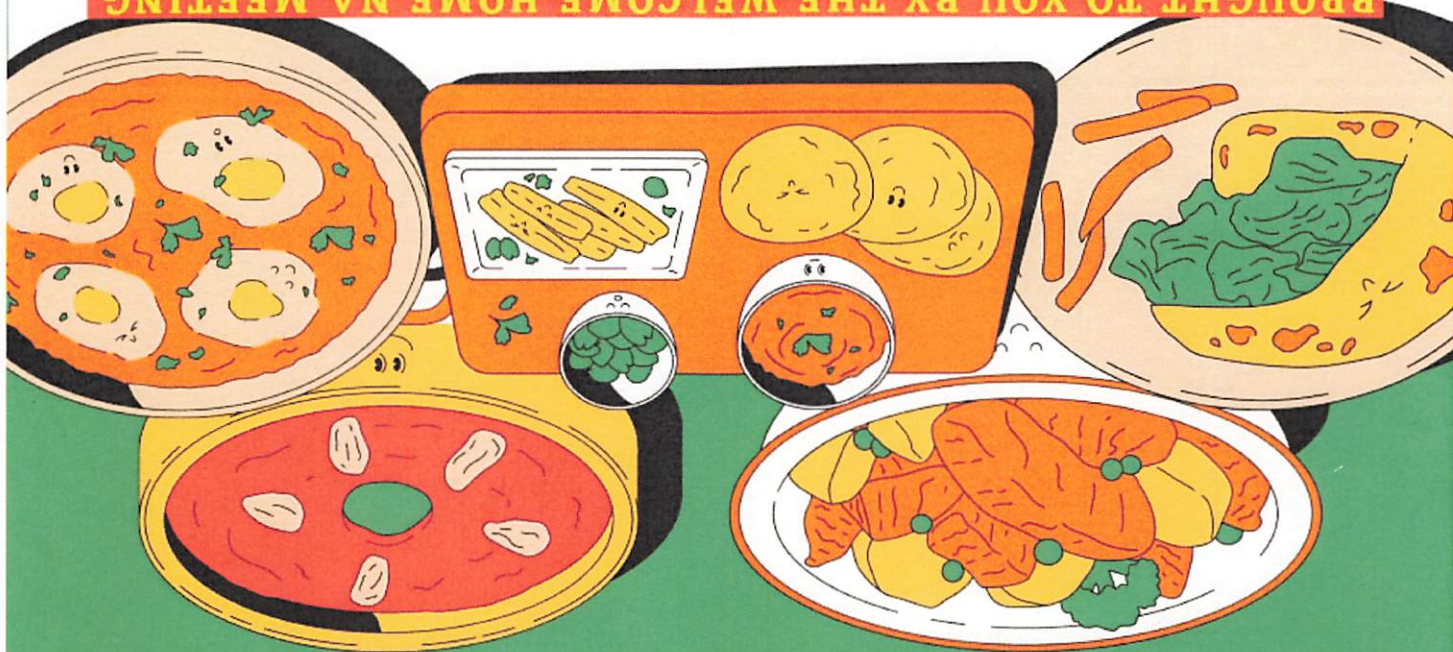
**-A grateful addict**

*My ability to get to frequent online meetings has been a huge gift to my recovery.*

**-A grateful addict**



BROUGHT TO YOU BY THE WELCOME HOME NA MEETING



CALL 707 889 6000 FOR ADDITIONAL INFORMATION

15010 ARMSTRONG WOODS RD, GUERNEVILLE, CA 95446

**BRING FOOD TO SHARE! ALL ARE WELCOME!**

**SAME LOCATION AT 8PM**

**POTLUCK WILL BE FOLLOWED BY THE SPEAKER,  
SHARING & BIRTHDAY CHIPS. NORMAL  
SPEAKER MEETINGS HELD FRIDAY WEEKLY,**

**8PM**

**POTLUCKS HELD LAST FRIDAY OF THE  
MONTH: MAY 26TH, JUNE 30, JULY 28TH**

# POTLUCK DINNER NA







## SCFNA WOMEN BRUNCH COMMITTEE GUIDELINES

### 1.Mission Statement

To strengthen ~~the~~ fellowship ~~of women in Sonoma County and~~ enhance recovery ~~in a way that supports~~ through unity, application of spiritual principles, ~~healing, and spiritual growth by~~ encouraging ~~the participation of~~ and encourage active service in Narcotics Anonymous (NA). ~~women in the Sonoma County area.~~

### 2.Purpose

- A. ~~the women in of~~NA ~~to get~~
- C. ~~have~~ ~~host~~

### 3.Responsibilities and Functions

- C. (SCFNA ASC) ~~and~~ ~~Joint Area Committee~~ JAC).
- D. Women's Brunch Committee (WBC).

### 4A.Operational Procedures

- F. ~~considered~~ ~~reviewed~~
- G. ~~to get~~ for ~~requesting~~ additional help ~~to~~ with fulfilling their -duties as needed.
- H. ~~chosen~~ - ~~should~~ ~~must~~
- J.
  - j. , ~~Joint Area Committee~~
- K. ~~of~~ raffle ~~or~~ ~~clean time~~ gift.
- L. Sonoma County Fellowship of Narcotics Anonymous Women's Brunch Committee (SCFNA WBC). ~~committee archives.~~
- M. ~~The theme will be decided upon by the WBC members and the logos will be submitted by~~ ~~NA members for the WBC. WBC has the final decision on the logo decision.~~
- N. ~~or emailed~~ - occurred and - ~~the meeting,~~ it's that person's responsibility ~~to get the~~ for submitting their report to the meeting.

### 4B.Brunch Operation Procedures

- C. ~~who~~ are
- D. ~~Vendor and~~ Committee members are required to purchase their brunch tickets and ~~Women's Brunch~~ merchandise prior to, ~~or on the day of,~~ the event.
- E. ~~a donation of~~ ~~donate~~
- F. ~~The committee will determine the number of Newcomers tickets to be sponsored for the~~ ~~event. Based on revenue generated from fundraising activities a number of newcomer seats,~~ ~~to be determined by the sitting committee, will be set aside as sponsored seats for~~ ~~newcomers.~~

### 5.Financial Procedures

- C. ~~Money~~ ~~Funds~~
- D. ~~monies~~ ~~funds~~
- E. ~~a prudent reserve~~ ~~an operating capital~~ of ~~\$3500.00~~ and ~~\$1000.00~~ ~~prudent reserve.~~
- G. ~~\$300.00~~ ~~\$500.00~~
- I. ~~original~~ ~~a~~



- ~~J. Any checks accepted by a committee member are the responsibility of that committee member.~~
- K. ~~who engage in ticket sales~~ are responsible for the tickets ~~that are assigned to them~~ and the monies for ticket sales ~~monetary assigned value of those tickets.~~

## 6. Trusted Servant Descriptions and General Requirements

- A.
  - m. , **Joint Area Committee**
- E. ~~getting coverage~~ **submitting a report**

## 7. Trusted Servant Positions

### A. *Chairperson*

#### a. **Duties:**

- e. ~~Monitors~~ **Oversees**
- g. ~~come from~~ **be issued by**

### B. *Vice Chairperson*

- c. Chairpersons ~~steps down~~ **commitment is fulfilled.**

### D. *Treasurer*

#### **Requirements:**

- c. ~~Capable of keeping~~ **Keep**
- d. ~~Capable of reconciling~~ **Reconcile**

#### **Duties:**

- i. ~~Responsible for ensuring~~ **Ensures**
- j. ~~Responsible for the management and~~ **manages the** written accounting of all items distributed to committee members for the purpose of selling. ~~(pres-sale tickets).~~
- k. ~~The Treasurer shall work with the Chairperson, or Vice Treasurer, to ensure that the final finances for each event are in order, so that they may be presented to the SCFNA WBC at a "Wrap Up" meeting to be held no later than thirty (30) days after the event.~~

- k. (previously l.) Pays any monthly expenses incurred by SCFNA WBC in a timely manner.
- l. (previously m.) **and Vice Treasurer**
- m. (previously n.) **Provide a year-end financial statement to the WBC JAC and ASC.**
- n. (previously o.) **Provide a Budget to the SCFNA WBC to be approved then submitted to JAC and ASC in October to be reviewed for approval for the following year.**
- o. (previously p.) **Donations from the SCFNA WBC to be made to SCFNA ASC by December.**

### E. *Vice-Treasurer*

#### **Requirements:**

- g. **Pay all SCFNA WBC approved expenses.**



**Duties:**

- b. Be able to
- c. Be able to
- e. ~~until another Treasurer is elected to the SCFNA WBC.~~

*F. Programming Chairperson*

**Requirements:**

- c. clear NA message of recovery" in NA means when choosing

**Duties:**

- a. clear NA
- b. ~~tapes/CD's~~ digital recordings
- c. ~~on~~ upone.
- e. ~~Creates and prints approved program for the brunch.~~ Collaborates with Arts and Graphics Chair to create and print approved program for the brunch.

*G. Merchandising/ Inventory Chairperson*

**Duties:**

- a. item over \$500.00 as to be
- b. ~~Pick up, transportation~~ Transports and counting inventories
- e. ~~Possesses key to storage facility and responsible for storing all items in facility.~~
- f. ~~Keep a running inventory of items in storage.~~
- e. (previously g replaces previous e)
- f. Collaborates with Arts and Graphics Chair to provide logo to vendors for approved merchandise.

*H. Merchandising/Inventory Assistant Chairperson*

**A. Duties:**

- c. keep the position. ~~until another Merchandise/Inventory Chairperson is elected to the committee.~~

*I. Arts and Graphics Chairperson*

**Duties:**

- g. Collaborates with Merchandising Chair to provide logo to vendors for approved merchandise.

*J. Facility Chair*

**Duties:**

- a. ~~brunch~~ venue
- c. ~~check out~~ walk through of facility at end of the closing of the event.
- g. ~~Provide the SCFNA WBC Treasurer copies of all checks and contracts made with any venues.~~ Responsible for obtaining final invoice for payment at the closing of the brunch.

*K. Fundraising Chair*

**Duties:**



- c. Coordinates the donations for the silent auction.
- d. Facilitates the assembly of the baskets for the silent auction.
- e. Responsible for transporting silent auction items and set up of table at the event.

L. *Phone/Volunteer Coordinator*

**Duties:**

- b. ~~Make phone calls to~~ **Contacts** all committee members to ~~remind~~ **notify** them of upcoming business meetings and/or any
- c. ~~Make phone calls for~~ **Contacts** volunteers for any needed ~~at any~~ activity.

M. *Area Liaison*

**Duties:**

- a. Attend, ~~on a monthly basis,~~ the Joint Administrative Committee **JAC** and the Area Service **SCFNA ASC** meeting.
- b. ~~Area-ASC,~~
- c. ~~Prepare and provide copies of a written report to the SCFNA WBC committee, informing the committee of all upcoming Sonoma County Area events, to ensure that SCFNA WBC events don't conflict with other scheduled events in our area.~~ **Summarizes report shared at area and ensures SCFNA WBC and local events do not conflict.**

**8. Elections**

- a. Elections will be held ~~in August each year, or when a vacancy exists.~~ **At the next business meeting following the event.**
- c. election ~~(July)~~
- f. service ~~in September~~ **at the next business meeting following the election,** with previous trusted servants attending the Women's Brunch subcommittee meeting in ~~September~~ **the following month**